



2018 Volunteer Application Form

Thank you for applying for a volunteer position with Dublin Book Festival. Please complete this form and e-mail to dubbookfestvolunteers@gmail.com.

This application form helps us to know our volunteers better. You must be 18 years or older to volunteer. The closing date for applications is **Wednesday, 7th November 2018**

The Prologue: The Eye Opener... ..

What is a quote or phrase in a book that you keep coming back to, and why?: _____

(A) Personal Details

First Name(s): _____ Last Name: _____

Home Address: _____

E-mail Address (please print): _____ Mobile Telephone: _____ Nationality: _____

What Pronouns do you prefer to go by:

Him/His She/Hers They/Them Other: _____

Age range: Are You...

The Guardian First Book Award	The Man Booker Prize	Hugo Award
18-24 <input type="checkbox"/>	25-30 <input type="checkbox"/>	31-40 <input type="checkbox"/>
Pulitzer Prize	Nobel Prize For Literature	
41-50 <input type="checkbox"/>	over 50 <input type="checkbox"/>	

Have you previously been a volunteer for
The Dublin Book Festival?
(If yes, when and in what capacity?)

Yes No

Why do you wish to be involved as a volunteer with Dublin Book Festival?

How did you hear about volunteering for Dublin Book Festival?

(Please be as specific as possible - E.g. if on the Radio – which station? If in the paper - which paper?)

(B) Previous Volunteering & Work Experience

Please provide a brief summary of your recent employment history:

Have you any previous volunteering experience?
(If yes, please provide details below)

Yes No

Have you previously worked in a position that
involved customer service and/ or cash handling?
(If yes, please provide details below)

Yes No

Do you have any experience working sound desks or PA systems?

Have you previously worked/volunteered in a position that
involved minors (children) or
vulnerable individuals (Disabled or Senior Citizens)?
(If yes, please provide details below)

Yes No

Are you Garda vetted (please attach documentation if so)?

Yes No

Are you a Gaeilgeoir (fluent in Irish)?

Yes No

Do you own or have access to one or both of the following?

Bicycle Car

(Drivers must have adequate insurance to drive in Ireland)

Do you have any other work experience or skills that you feel may be relevant?

(E) Volunteer Work – During the Festival

In which of the following areas would you like to volunteer?
(If you are happy to work in more than one area, please mark the boxes below in order of preference starting with number 1 for your favourite area. Please refer to the 'Guide for Applicants' below before you make your selection)

Front of House Book Shop Outdoor Hospitality

Production * [will require availability for Thursday 15th & Sunday 18th of November for set up and get out along with tech experiences]

Youth & Schools Programme * [Thurs 15th at Various Libraries around North & South Dublin Suburbs]

(While Dublin Book Festival will make every attempt to match volunteers with their favoured departments, we cannot guarantee that requests will be honoured)

Are you interested in being contacted about other volunteer opportunities at festivals such as Jameson Dublin International Film Festival, Ulster Bank Dublin Theatre Festival, St Patrick's Festival, Dublin Dance Festival?

Yes No

(F) Availability

Are you interested in working as a full time volunteer? Yes No
(Full time means a minimum of 1 shift per day for each day of the festival period)

Are you interested in working as a Festival Supervisor? Yes No
(A Festival Supervisor would assist the Volunteer Coordinator, be available each day of the festival - ideal candidate should have an interest in a career in events/arts management)

The Dublin Book Festival is seeking a minimum commitment of 3 volunteering shifts.

Please complete the following availability table, indicating days you are available: (Please note: the following times are guideline only)

Festival Main Programme

Date/Time	08:00 – 12:30	09:00 – 13:30	12:30 – 17:30	17:00 – 21:30
Thurs 15 th				
Fri 16 th				
Sat 17 th				
Sun				

Schools Programme

Date/Time	08:00 – 12:30	09:00 – 13:30	12:30 – 17:30	17:00 – 21:30
Thurs 15 th				

The Epilogue: Riddle Me This, Riddle Me That

What would be the title of your autobiography, scandalous memoirs or sensational podcast be?: _____

Return to:
Volunteers Department, Dublin Book Festival
E-mail: dubbookfestvolunteers@gmail.com
Closing Date is Wednesday 7th November, 5pm sharp.

Notes on Volunteering

① Further information regarding the above areas of volunteer operation can be obtained at our **'Volunteer Recruitment Evening'**, which will take place on the evening of **Wednesday November 7th @ 18:30, Festival House – 12 East Essex St Templebar (next to the back of the IBAT College)**. **We ask all that all new volunteering applicants to the Festival, make a special effort to attend this Volunteer Recruitment Evening, as it is important for us to meet applicants and understand what we can do to deliver a fulfilling volunteering experience to you.** This session will take no longer than an hour of your time.

① All initial correspondence with volunteers is done via e-mail. Please ensure **dubbookfestvolunteers@gmail.com** is added to your email contacts folder so our correspondence does not get quarantined as Spam.

① Bram Stoker Festival is an equally opportunity facilitator and is a pioneer in its Diversity & Inclusion Policy. The Festival does not tolerate any form of discrimination, bullying or abuse and will protect it's volunteers from any such forms slander.

① It is a policy of the festival that each applicant is available for a minimum of **three** volunteering periods.

① Please be aware that the Festival cannot provide any living, travel or accommodation expenses to volunteers. Dublin Book Festival is a not-for-profit organisation, and our budgets are extremely limited.

① Submission of this application form is not a guarantee of receiving a volunteer placement. Due to the over-whelming responses to our volunteer calls, it may be unavoidable that some applicants do not receive a volunteer placement. This should not in any way dissuade you from completing the volunteer application form, as we will do our utmost to ensure that each applicant receives a placement.